

[REDACTED]

Name
Address
City, State and Zip

Dear Ms. Name:

Our records indicate that as of [REDACTED] a portion of your account is past due. To bring your account current, please pay \$ [REDACTED] by the end of the month. The minimum payment to avoid suspension is \$ [REDACTED]. Your membership could be suspended on [REDACTED] if the minimum payment is not received by that date. If there is any problem or dispute concerning your bill, or if you wish to make payment arrangements, please contact our billing office at [REDACTED] [REDACTED] and we will be happy to resolve any questions you may have. If payment of this amount has already been sent, please disregard this notice.

You are receiving this letter in compliance with section [REDACTED] of the club's By-Laws. For your information, the section of the By-laws pertaining to members' accounts and our payment requirements is printed on the reverse side of this letter.

Sincerely,

[REDACTED]

[REDACTED]

Assistant Accounting Manager

Member Number

[REDACTED]

Name
Address
City, State and Zip

Dear Mr. [REDACTED]:

Our records indicate that as of [REDACTED], your past due account balance is \$[REDACTED]. In accordance with Section [REDACTED] of the Club's By-laws, your membership could be suspended on [REDACTED] with your name and amount of indebtedness posted if payment of the past due amount is not received by that date. If there is any problem or dispute concerning your bill, please contact our billing office at [REDACTED] and we will be happy to resolve any questions you may have. If payment of this amount has already been sent, please disregard this notice.

For your information, the section of the By-laws pertaining to suspension is listed on the reverse side of this letter.

Sincerely,

[REDACTED]

[REDACTED]

Assistant Accounting Manager

Member Number

[REDACTED]

«FirstName» «LastName»
«Address1»
«Address2»,
«CityState» «Zip»

Dear Mrs. «LastName»:

As required by our By-laws (see reverse side of this letter), your membership with the [REDACTED] Club was suspended as of the date of this letter due to non-payment of your account. This unfortunately results in our having to inactivate your membership number in our computer system which temporarily disallows transactions in our restaurants and other retail outlets. Please refrain from using any of the Club's facilities at either location until you have paid your delinquent balance.

Once payment in the amount of \$«Balance» is received, your membership will be reinstated in our system after a 24-hour business day period. Please direct any payment you make on your account to the attention of [REDACTED] at the Club's address, [REDACTED]. Also, feel free to call her at [REDACTED] to discuss your account.

According to the requirements of our By-laws, the Club must terminate your membership if payment is not received by [REDACTED]. We sincerely hope you will clear your delinquent balance as soon as possible because we certainly do not want to lose you as a member.

Sincerely,

[REDACTED]
General Manager

[REDACTED]

«MemNumber»

August 18, 2009

Personal & Confidential
Certified Mail

Name
Address
City State Zip

Dear Mr. Name:

Since we have failed to receive payment of your past due balance, we must advise you that your membership will be terminated on August 31, 2009. The balance owed at this time is \$XXXX.XX. In addition, if payment is not received, we will be forced to place your account with a collection agency.

Terminations cannot be reinstated without the approval of the Board of Governors. For your information, the section of the By-laws pertaining to termination is printed on the reverse side of this letter. If you have any questions regarding this matter, please feel free to contact me.

Sincerely,

Larry J. Absheer
Chief Financial Officer

LJA:ca
#Member Number

cc: Membership Office

October 30, 2009

Personal & Confidential
Certified Mail

Name
Address
City, State Zip

Dear Mr. Name:

Since we have failed to receive payment of your past due balance plus any current charges that have been incurred, we must advise you that your membership is now terminated. The balance owing at this time is \$XXXX.XX. In addition, if payment is not received, we will be forced to place your account with a collection agency.

Terminations cannot be reinstated without the approval of the Board of Governors. For your information, the section of the By-laws pertaining to termination is printed on the reverse side of this letter. If you have any questions regarding this matter, please feel free to contact me.

Sincerely,

Larry J. Absheer
Chief Financial Officer

LJA:ca
#Member Number

cc: Membership Office